

Act: 3W2		
Grade: 3	Strand: Writing	Concept: use Microsoft Publisher 2002 to create and publish a three-fold pamphlet.
Description of Task:	<b><u>Creating a Healthy Menu</u></b> Students will use Microsoft Publisher 2002 to create a three-fold pamphlet. Using a prepared template, students will insert text and graphics explaining good eating habits. They will edit and revise their work, then publish it to share with others.	
Expectations:	3e1• communicate ideas and information for specific purposes and to specific audiences (e.g., write a notice for a community newspaper advertising an upcoming school event); 3e5• produce pieces of writing using a variety of forms (e.g., simple research reports, letters, stories, poems); 3e6• use materials from other media (e.g., sketches) to enhance their writing; 3e7• revise and edit their work, using feedback from the teacher and their peers; 3e8• proofread and correct their final drafts; 3e25– accurately use titles and subheadings as organizers; 3e26– use visual material to reinforce a message (e.g., a photograph of an object they are describing);	
Software Type:	Desktop Publishing Microsoft Publisher 2002	
Computer Skills Prerequisite	Students must be able to: <ul style="list-style-type: none"> <li>▪ Select and run the program</li> <li>▪ Use the mouse to select items on the screen</li> <li>▪ Use the mouse to draw a box</li> <li>▪ Insert text into text box</li> <li>▪ Click and drag to move graphics</li> <li>▪ Copy and paste</li> <li>▪ Manipulate on-screen information, i.e., move objects, rotate, resize</li> </ul>	
Student Instructions: (for teacher)	See: Microsoft Publisher 2002 – Three-fold Pamphlet BLM	
Teacher Notes:	See Student Instructions.  Related offline activities: Integration opportunities with Family Life program and the Healthy Living strand of the Health & Physical Education document.	
	Activity Template File: Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Student Instruction BLM: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Assessment:	Does the student communicate information in pamphlet form? How well is visual material used to reinforce the message? How well has the finished product been revised and edited? (Curriculum) Does the student use the computer to publish information in a pamphlet form? (Technology)	